

FIRST Robotics Competition — Volunteer Position Description

MACHINE SHOP SHUTTLE DRIVER

**Need for shuttle/shuttle drivers to be determined by location of machine shop in proximity to event.*

POSITION SUMMARY

Transport team members from venue site to Machine Shop and back to venue site. Transportation by Machine Shop Shuttle is restricted to/from Machine Shop. Communicates with the Pit Administration Supervisor regarding transport requests and status of transport location.

BENEFITS OF THE POSITION

- Ability to interact with team members and team mentors
- Provide valuable assistance to teams resulting in robot enhancement
- Not stationary position, requires activity

ACTIVITIES AND RESPONSIBILITIES

- Demonstrate Gracious Professionalism
- Attend Volunteer Meeting; participate in training
- Transport team members from venue site to Machine Shop, from Machine Shop to venue site
- Obtain a two-way radio and headset from event management office, sign it out; return it to office at end of day, sign it in
- Wear a two-way radio and headset; in constant communication with the Pit Administration Supervisor; respond to transport requests
- Driver stationed in the Pit; respond to request from Pit Administration Supervisor when shuttle service is needed
- Verify proper insurance coverage, registration and other documents of transport vehicle being used
- Ensure an adult accompanies students while in the machine shop

Note: It is the responsibility of the team to load and unload the robot on/off the van

EXPERIENCE AND SKILLS NEEDED

- FIRST experience not required
- Strong interpersonal/communication skills
- Self-directed individual
- Ability to move about the facility
- Ability to sit for long periods of time
- Ability to drive a van

TRAINING

Pit Administration Supervisor conducts training at the Volunteer Meeting, and provides guidance during the competition

TIME COMMITMENT AND SCHEDULE OF ACTIVITIES

Commitment: Minimum one day, and Wednesday Dinner Meeting (orientation and training)

DAY/SHIFT	ACTIVITIES
<i>* Volunteers should arrive on site 30-45 minutes prior to start of shift</i> <i>* Shift times may vary by regional event</i>	
Wednesday Evening	•Attend Volunteer Meeting; position training conducted
Thursday 8am-8pm Friday 8am-6pm *Saturday 8am-3pm	• Prior to start of shift: <ul style="list-style-type: none">• Check in at Volunteer Registration/Information Table• Pick up two way radio• Report to Pit Administration Area • Perform duties

REPORTING RELATIONSHIPS AND SUPERVISION

- Pit Administration Supervisor provides direct supervision
- Oversight by Volunteer Coordinator